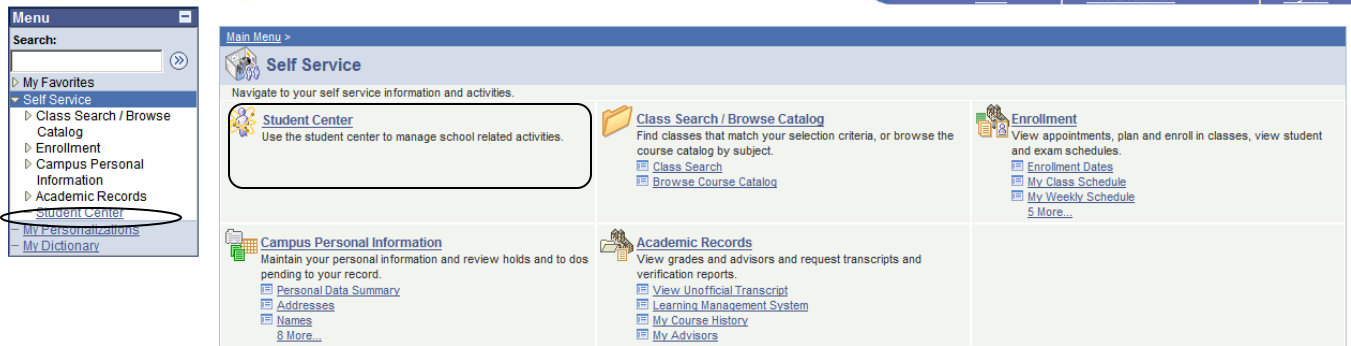


Personalize [Content](#) | [Layout](#)



1.) When you get to the TCOOnline home menu, click on the **Self Service** link.



Your menu will appear in two different ways, a summarized menu on the left and a more detailed menu on the rest of the page. You can access pages using either version. This page includes links not only for your class information but for your academic records, personal information (address updates) and a class and catalog search.

2.) Click on **Student Center** link.

- > My Favorites
- > Self Service
 - ▷ Class Search / Browse Catalog
 - ▷ Enrollment
 - ▷ Campus Personal Information
 - ▷ Academic Records
 - Student Center
 - My Personalizations
 - My Dictionary

Academics

[Search](#)
[Enroll](#)
[My Academics](#)

other academic... >>

Deadlines URL

This Week's Schedule

Class	Schedule
ENGL 265-01 LEC (2351)	Tu 2:40PM - 3:55PM McCook Auditorium Th 2:55PM - 4:10PM McCook Auditorium We 6:30PM - 9:30PM McCook Auditorium
ENGL 495-01 SEM (3567)	MoWeFr 11:00AM - 11:50AM 115 Vernon Street 106
HIST 252-01 LEC (2731)	Tu 11:20AM - 12:35PM Austin Arts Center 320 Th 10:50AM - 12:05PM Austin Arts Center 320
HIST 498-01 IND (2212)	Mo 1:15PM - 3:55PM Seabury T121

weekly schedule ▶

Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)
[User Preferences](#)

other personal... >>

Contact Information

[Permanent Address](#) [Billing Address](#)

[Primary Phone](#) [Home E-mail](#)

None None

SEARCH FOR CLASSES

Holds
No Holds.

Enrollment Dates
[Open Enrollment Dates](#)

Advisor
Program Advisor
Sheila M. Fisher
J. Ronald Spencer
[details ▶](#)

TC Student Services
[Blackboard](#)
[TCommerce](#)

TC General
[Directory](#)
[Trinity Website](#)
[Trinity Portal](#)

Other Links
[Amazon](#)
[Google](#)
[Yahoo](#)

Viewing Your Class Schedule

A summary of your schedule for the current semester appears on the Student Center page. To see your schedule in a grid format, click on the **Weekly Schedule** link. Note: The schedule will default to show your schedule as of the current date. If you wish to view your schedule for a future semester (such as right after pre-registration or over the summer or holiday break) change the date in the box to one that falls during that semester.

Menu

Search:

- My Favorites
- Self Service
 - Class Search / Browse
 - Catalog
 - Enrollment
 - Campus Personal Information
 - Academic Records
 - Student Center**
 - My Personalizations
 - My Dictionary

Select Display Option List View Weekly Calendar View

<< previous week Week of 9/15/2008 - 9/21/2008 next week >>

Show Week of 09/16/2008 Start Time 8:00AM End Time 6:00PM

Time	Monday Sep 15	Tuesday Sep 16	Wednesday Sep 17	Thursday Sep 18	Friday Sep 19	Saturday Sep 20	Sunday Sep 21
8:00AM							
9:00AM							
10:00AM				HIST 252 - 01 Lecture 10:50AM - 12:05PM Austin Arts Center 320			
11:00AM	ENGL 495 - 01 Seminar 11:00AM - 11:50AM 115 Vernon Street 106	HIST 252 - 01 Lecture 11:20AM - 12:35PM Austin Arts Center 320	ENGL 495 - 01 Seminar 11:00AM - 11:50AM 115 Vernon Street 106	HIST 252 - 01 10:50AM - 12:05PM	ENGL 495 - 01 Seminar 11:00AM - 11:50AM 115 Vernon Street 106		
12:00PM		HIST 252 - 01 11:20AM - 12:35PM		HIST 252 - 01 10:50AM - 12:05PM			
1:00PM	HIST 498 - 01 Independent Study 1:15PM - 3:55PM Seabury Hall T121						
2:00PM	HIST 498 - 01 1:15PM - 3:55PM	ENGL 265 - 01 Lecture 2:40PM - 3:55PM McCook Academic Building AUD		ENGL 265 - 01 Lecture 2:55PM - 4:10PM McCook Academic Building AUD			
3:00PM	HIST 498 - 01 1:15PM - 3:55PM	ENGL 265 - 01 2:40PM - 3:55PM		ENGL 265 - 01 2:55PM - 4:10PM			
4:00PM				ENGL 265 - 01 2:55PM - 4:10PM			
5:00PM							
6:00PM							

Display Options

Show AM/PM Monday Thursday

Show Class Title Tuesday Friday Sunday

Show Instructors Wednesday Saturday

Looking Up Grades

- 1.) There are several ways to view your grades. If you go to the **Student Center** page, you can click on **My Academics** link.

Academics

Search
Plan
Enroll
My Academics

other academic...

Deadlines URL Gradebook

This Week's Schedule

Class	Schedule
ENGL 460-07 LEC (7227)	TuTh 6:30PM - 9:30PM 115 Vernon Street 106

weekly schedule ▶
enrollment shopping cart ▶

Personal Information

Demographic Data **Contact Information**

- 2.) On the **My Academics** page you are going to see the heading that says **Course History** and next to this heading you click the icon that says **View My Course History**. You will also have a link to view your **Unofficial Transcript** here. Course History will show you all of your courses alphabetically, while the Unofficial Transcript shows the courses in term order.

My Academics

Advisors [View my advisors](#)

Course History [View my course history](#)

Transcript [View my unofficial transcript](#)

My Program:

- ... Institution - T
- ... Career - Spec
- ... Program - N
- ... Program -
- ... Career - Unde
- ... Program - U
- ... Major - His
- ... Major - En

3.) You can also view your grades from the **Enrollment** link.

Main Menu > Self Service >

Enrollment

View appointments, plan and enroll in classes, view student and exam schedules.

Enrollment Dates View your enrollment appointments.	My Class Schedule View your class schedule for a specified term.	My Weekly Schedule View your weekly schedule in a calendar format.
Enrollment: Add Classes Enroll in classes from your Shopping Cart.	Enrollment: Drop Classes Drop classes from your schedule.	Enrollment: Edit a Class Change preferences and options for a selected class.
Enrollment: Swap Classes Replace a selected class with another.	View My Grades View or print a listing of your grades and check your current grade point average.	

4.) You can select a specific term to view.

Search Enroll My Academics

my class schedule add drop swap edit term information

View My Grades

<input type="radio"/>	Fall 2008	Fall 2008	Undergraduate	Trinity College
<input type="radio"/>	Summer 2008	Summer 2008	Undergraduate	Trinity College
<input type="radio"/>	Spring 2008	Spring 2008	Undergraduate	Trinity College
<input type="radio"/>	Fall 2007	Fall 2007	Undergraduate	Trinity College
<input type="radio"/>	Spring 2007	Spring 2007	Undergraduate	Trinity College